



413 S. Main St.
Conrad, MT 59425
406-271-3623

December 4, 2025

Valued Conrad Business Owner:

Your **2026 Conrad City Business License** is coming due. Please enclose the proper fee and return it to City Hall located at 413 S. Main Street in Conrad no later than **January 1, 2026**. Please include your phone number and reference "business license" on your check.

If you are no longer in business, please contact the City office immediately to remove your name from the list. Per Conrad City Code Title 3 Business Regulations:

3-1-2 LICENSE REQUIRED: For the protection and general welfare of the inhabitants of the City, it is hereby declared that every business conducted within the City shall be subject to the police power of the City, and, accordingly, no person shall engage in business in the City without first obtaining a license as hereinafter provided, unless such person is expressly made exempt by the laws of the State of Montana from such licensing authority of the City.

3-1-3 SCHEDULE OF FEES: Annual license fees for businesses shall be as follows:
(A) For all businesses employing five (5) employees and under, the annual license fee shall be twenty dollars **(\$20.00)**;
(B) For all businesses employing six (6) to ten (10) employees, inclusively, the annual license fee shall be thirty dollars **(\$30.00)**;
(C) For all businesses employing eleven (11) to fifteen (15) employees, inclusively, the annual license fee shall be forty dollars **(\$40.00)**; and
(D) For all businesses employing over fifteen (15) employees, the annual license fee shall be fifty-five dollars **(\$55.00)**.

Five dollars of each license fee is paid to the Conrad Chamber of Commerce to help offset the charge to illuminate the I-15 billboard signs. (Ord. 384, 1-5-2004).

If you have any questions, please feel free to call City Hall at (406) 271-3623.

Sincerely,

David Cates, Mayor
City of Conrad